



Community Engagement Worker RMCS Inclusion and Capacity Building Anti-Racism Dialogues (Part-time; 14 hours)

Richmond Multicultural Community Services (RMCS) is a non-profit organization committed to serving diverse communities of Richmond over 39 years. We do this by providing services for newcomers as well as multiculturalism and diversity work. RMCS invites applications for the following position:

Community Engagement Worker:

The Community engagement worker will work with equity-deserving groups to create a coordinated and linked series of dialogue activities with a common theme of creating intercultural connections and tackling racism. What are the shared and divergent experiences of racism and exclusion in public and community life and what lessons can be learned, and practical actions identified to tackle social exclusion. RMCS will partner with the Indigenous, South Asian, Chinese, Muslim, Jewish, and other diverse cultural and faith-based communities in Richmond to foster intercultural and interfaith understanding.

Job Responsibilities:

Under the direct supervision of the Inclusive Community Program Coordinator:

- Organize, and execute community engagement strategies, projects, and events as instructed by RMCS management and informed by the Project Proposal.
- Develop and implement outreach mechanisms to connect, inform and receive input from equity-deserving groups in Richmond.
- Create strategic plans to help facilitate community involvement and implement them with the full partnership of RMCS team members, community members and organizational stakeholders.
- Build relationships with the community, institutions, and organizations as well as maintain and elevate existing relationships.
- Through dialogue and research, collect baseline information to inform anti-racism planning in Richmond.
- Maintain communication with all stakeholders through email, newsletters, phone calls, and social media.
- Monitor community engagement activities, contribute to reports, and participate in the development of program evaluation.
- Communicate and liaise with all RMCS staff teams for consistency of our brand's representation.



Requirements

- Bachelor's degree in communications, Business Administration, or Social Sciences.
- Proven professional experience in Community Engagement or Public Relations.
- Proven experience in Anti-Racism and Social Inclusion work.
- Proficiency with using social media platforms, such as Facebook, Twitter, LinkedIn, Instagram, etc.
- Excellent verbal and written communication skills
- Proficiency with Google Workspace (Docs, Sheets, Meet, Slides, etc.)
- Strong organizational skills and readiness to work on several projects simultaneously.
- Absolute professionalism when dealing with clients to represent RMCS in a positive light.
- Ability to work under tight deadlines with minimum supervision.

Posting Close: March 26, 2024

Anticipated start date: as soon as possible

Wage: \$25.68

Please apply with a cover letter and resume to:

Attention: Michelle Goldberg, HR Specialist

Richmond Multicultural Community Services

210-7000 Minoru Boulevard

Richmond, BC V6Y 3Z5

Fax: (604) 279-7168

Email: michelle@rmcs.bc.ca

RMCS values diversity and is committed to fostering an inclusive workplace. We appreciate all candidates for their interest; however, only those chosen for an interview will receive further communication. We encourage individuals from equity-deserving groups to apply and bring their unique perspectives to our team.