

Richmond Multicultural Community Services (RMCS) is a non-profit organization committed to serving the diverse communities of Richmond for over 35 years. We do this by providing services for newcomers as well as multiculturalism and diversity work. RMCS invites applications for the following position

INTERGENERATIONAL COMMUNICATION FACILITATOR JOBPOSTING (3HOURS/WEEK)

RESPONSIBILITIES:

THE INTERGENERATIONAL COMMUNICATION FACILITATOR:

- Is sensitive to the stresses of adapting and settling in a different culture, new language and new systems;
- Will facilitate workshops on conflict resolution skills, mental wellness, intergenerational conflict, interpersonal communication skills, and crisis helpline information session etc.
- Will provide support to address stresses of finances, employment, education systems, parenting than in their country of origins.
- Will provide one on one support to youth and families experiencing challenges.

- Will facilitate Related Workshops and Group sessions
- Record, maintain and report client data and information
- Submit monthly narrative report highlighting activities, special events, outreach work, committees / meetings attended, possible recommendations and statistical records of clients served within 5 working days of each following month.
- Maintain professional ethics e.g. confidentiality of client information
- Complete other related duties as assigned by the Settlement Program Coordinator;
- Flexibility with hours of work is required to meet program and Society needs.

QUALIFICATION AND SKILLS:

- Post-secondary training or equivalent experience in settlement and/or employment counselling;
- Strong interpersonal skills and experience working with a diverse multicultural clientele and / or staff;
- Excellent verbal and written communication and listening skills;
- the ability to build and maintain rapport with adults, youth and children.
- flexibility and adaptability.



210-7000 Minoru Boulevard
Richmond, BC V6Y 3Z5

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- a good understanding of the challenges faced by newcomer families
 - Proven workshop and facilitation skills;
 - Knowledge of issues relating to immigrants and refugees;
 - Knowledge of Conflict Resolution techniques
 - Familiar with community resources, programs and services;
 - Fluent in a second language.
 - Must have a car and Class 5 Driving License
 - Available to work some evenings and weekend hours as needed

HOURS OF WORK:

3 hours per week.

Flexibility with hours of work is required to meet program and Society needs.

POSTING CLOSES: December 03, 2021

Please apply with cover letter and resume.

Attention: Ashok Rattan, Settlement Program Coordinator

Richmond Multicultural Community services

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E-mail: ashok@rmcs.bc.ca

RMCS is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted.